



**Hourly Employees (Facilities, Support Staff & Administration)
Bi-Weekly Pay Schedule 2024**

| Pay Period Start Date | Pay Period End Date | Pay Date | Employee & Manager Approval Deadline: 11 AM unless otherwise noted *** | Special Processing |
|-----------------------|---------------------|-----------|--|---|
| Dec-04-23 | Dec-17-23 | Dec-22-23 | Dec-18-23 | No year-end adj needed |
| Dec-18-23 | Dec-31-23 | Jan-05-24 | Jan-02-24 at 9am | |
| Jan-01-24 | Jan-14-24 | Jan-19-24 | Jan 16-24 at 9 am | |
| Jan-15-24 | Jan-28-24 | Feb-02-24 | Jan-29-24 | |
| Jan-29-24 | Feb-11-24 | Feb-16-24 | Feb-12-24 | |
| Feb-12-24 | Feb-25-24 | Mar-01-24 | Feb-26-24 | |
| Feb-26-24 | Mar-10-24 | Mar-15-24 | Mar-11-24 | |
| Mar-11-24 | Mar-24-24 | Mar-29-24 | Mar-25-24 | No Benefits or Union Dues Withheld |
| Mar-25-24 | Apr-07-24 | Apr-12-24 | Apr-08-24 | |
| Apr-08-24 | Apr-21-24 | Apr-26-24 | Apr-22-24 | |
| Apr-22-24 | May-05-24 | May-10-24 | May-06-24 | |
| May-06-24 | May-19-24 | May-24-24 | May-20-24 | |
| May-20-24 | Jun-02-24 | Jun-07-24 | Jun-03-24 | |
| Jun-03-24 | Jun-16-24 | Jun-21-24 | Jun-17-24 | |
| Jun-17-24 | Jun-30-24 | Jul-05-24 | Jul-01-24 | |
| Jul-01-24 | Jul-14-24 | Jul-19-24 | Jul-15-24 | |
| Jul-15-24 | Jul-28-24 | Aug-02-24 | Jul-29-24 | |
| Jul-29-24 | Aug-11-24 | Aug-16-24 | Aug-12-24 | |
| Aug-12-24 | Aug-25-24 | Aug-30-24 | Aug-26-24 | No Benefits or Union Dues Withheld |
| Aug-26-24 | Sep-08-24 | Sep-13-24 | Sep-09-24 | |
| Sep-09-24 | Sep-22-24 | Sep-27-24 | Sep-23-24 | |
| Sep-23-24 | Oct-06-24 | Oct-11-24 | Oct-07-24 | |
| Oct-07-24 | Oct-20-24 | Oct-25-24 | Oct-21-24 | |
| Oct-21-24 | Nov-03-24 | Nov-08-24 | Nov-04-24 | |
| Nov-04-24 | Nov-17-24 | Nov-22-24 | Nov-18-24 | |
| Nov-18-24 | Dec-01-24 | Dec-06-24 | Dec-02-24 | |
| Dec-02-24 | Dec-15-24 | Dec-20-24 | Dec-16-24 | |
| Dec-16-24 | Dec-29-24 | Jan-03-25 | Jan-02-25 at 9am | Projected payroll processed before break, adjustments will be included in the next payroll. |

This document is available on the Payroll Office webpage under Pay Schedules
<http://www.juniata.edu/offices/finance-administration/payroll/schedules.php>