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| --- | --- | --- | --- | --- | --- | --- | --- |
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| **Student Employee** | | | | | | |
| **Bi-Weekly Pay Schedule 2019** | | | | | | |
|  |  |  |  |  |  |  |
| **Pay Period Start Date** | **Pay Period End Date** | **Pay Date** | **Payroll Assistance Requests Deadline 11 AM\*** | **Employee & Manager Approval Deadline unless otherwise noted** | **Payroll Type** | **Special Processing** |
| Dec-02-18 | Dec-15-18 | Dec-28-18 | Dec 14, 2018 - 9 am | Dec-17-18 | Academic | Payroll processed before break, adjustments or corrections will be included in first payroll after break. |
| Dec-16-18 | Dec-29-18 | Jan-11-19 | Jan-03-19 | Jan-04-19 | Academic |  |
| Dec-30-18 | Jan-12-19 | Jan-25-19 | Jan-17-19 | Jan-18-19 | Academic |  |
| Jan-13-19 | Jan-26-19 | Feb-08-19 | Jan-31-19 | Feb-01-19 | Academic |  |
| Jan-27-19 | Feb-09-19 | Feb-22-19 | Feb-14-19 | Feb-15-19 | Academic |  |
| Feb-10-19 | Feb-23-19 | Mar-08-19 | Feb-28-19 | Mar-01-19 | Academic |  |
| Feb-24-19 | Mar-09-19 | Mar-22-19 | Mar-14-19 | Mar-15-19 | Academic |  |
| Mar-10-19 | Mar-23-19 | Apr-05-19 | Mar-28-19 | Mar-29-19 | Academic |  |
| Mar-24-19 | Apr-06-19 | Apr-19-19 | Apr-11-19 | Apr-12-19 | Academic |  |
| Apr-07-19 | Apr-20-19 | May-03-19 | Apr-25-19 | Apr-26-19 | Academic |  |
| Apr-21-19 | May-04-19 | May-17-19 | May-09-19 | May-10-19 | Academic |  |
| May-05-19 | May-18-19 | May-31-19 | May-23-19 | May-24-19 | Ac/Su | Final academic yr payroll |
| May-19-19 | Jun-01-19 | Jun-14-19 | Jun-06-19 | Jun-07-19 | Summer |  |
| Jun-02-19 | Jun-15-19 | Jun-28-19 | Jun-20-19 | Jun-21-19 | Summer |  |
| Jun-16-19 | Jun-29-19 | Jul-12-19 | Jul-04-19 | Jul-05-19 | Summer |  |
| Jun-30-19 | Jul-13-19 | Jul-26-19 | Jul-18-19 | Jul-19-19 | Summer |  |
| Jul-14-19 | Jul-27-19 | Aug-09-19 | Aug-01-19 | Aug-02-19 | Summer |  |
| Jul-28-19 | Aug-10-19 | Aug-23-19 | Aug-15-19 | Aug-16-19 | Summer |  |
| Aug-11-19 | Aug-24-19 | Sep-06-19 | Aug-29-19 | Aug-30-19 | Su/Ac | Final summer payroll |
| Aug-25-19 | Sep-07-19 | Sep-20-19 | Sep-12-19 | Sep-13-19 | Academic |  |
| Sep-08-19 | Sep-21-19 | Oct-04-19 | Sep-26-19 | Sep-27-19 | Academic |  |
| Sep-22-19 | Oct-05-19 | Oct-18-19 | Oct-10-19 | Oct-11-19 | Academic |  |
| Oct-06-19 | Oct-19-19 | Nov-01-19 | Oct-24-19 | Oct-25-19 | Academic |  |
| Oct-20-19 | Nov-02-19 | Nov-15-19 | Nov-07-19 | Nov-08-19 | Academic |  |
| Nov-03-19 | Nov-16-19 | Nov-29-19 | Nov-21-19 | Nov-22-19 | Academic |  |
| Nov-17-19 | Nov-30-19 | Dec-13-19 | Dec-05-19 | Dec-06-19 | Academic |  |
| Dec-01-19 | Dec-14-19 | Dec-27-19 | Dec 13, 2019 - 9 am | Dec 17, 2019 - 9 am | Academic | Payroll processed before break, adjustments or corrections will be included in first payroll after break. |
|  |  |  |  |  |  |  |
| This document is available on the Payroll Office webpage under Pay Schedules | | | | | | |
| http://www.juniata.edu/offices/finance-administration/payroll/schedules.php | | | | | | |