



**Full-Time & Part-Time Support Staff Employee
Bi-Weekly Pay Schedule 2018**

PLEASE NOTE: Full-time Support Staff Employees are no longer paid current.

As of 9/1/18 wages paid reflect payment of hours worked for the pay period ending the prior week in ADP. Employees hired prior to 8/31/18 were previously paid on a current basis (up to and including the date paid). Adjustments for the week paid in advance (current from 9/1 to 9/7/18) on the 9/7 payroll and again on the 9/21 payroll will be adjusted when an employee leaves Juniata College.

Previous Pay Period Start Date	Previous Pay Period End Date	Pay Date	Employee & Manager Previous Pay Period Approval Deadline is 11 AM unless otherwise noted	Special Processing
Sep-01-18	Sep-14-18	Sep-21-18	Sep-17-18	
Sep-15-18	Sep-28-18	Oct-05-18	Oct-01-18	
Sep-29-18	Oct-12-18	Oct-19-18	Oct-15-18	
Oct-13-18	Oct-26-18	Nov-02-18	Oct-29-18	No Benefits
Oct-27-18	Nov-09-18	Nov-16-18	Nov-12-18	
Nov-10-18	Nov-23-18	Nov-30-18	Nov-26-18	
Nov-24-18	Dec-07-18	Dec-14-18	Dec-10-18	
Dec-08-18	Dec-21-18	Dec-28-18	Dec-17-18 at 9 am	Payroll processed before break, adjustments or corrections will be included in first payroll after break.

This document is available on the Payroll Office webpage under Pay Schedules
<http://www.juniata.edu/offices/finance-administration/payroll/schedules.php>